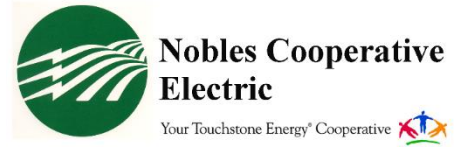


APPLICATION FOR EMPLOYMENT



We consider applicants for all positions without regard to race, color, religion, creed, sex, national origin, disability, age, genetic information, marital or veteran status, or any other legally protected status.

(PLEASE PRINT)

Position applied for: _____

How did you learn about us?

- Advertisement Relative Inquiry
 Employment agency Friend Other: _____

Applicant Information

Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email: _____

Date available for work: _____ What is your desired salary range? _____

If you are under 18 years of age, can you provide required proof of your eligibility to work?..... Yes No

Have you ever filed an application with us Yes No
 before?..... If yes, give date: _____

Have you ever been employed with us Yes No
 before?..... If yes, give begin and end dates: _____

Do any of your friends or relatives, other than your spouse, work here? Yes No

Are you currently employed?..... Yes No

Are you prevented from lawfully becoming employed in this country because of visa or immigration status? Yes No
Proof of citizenship or immigration status will be required upon employment.

Desired status: Full-time Part-time Temporary
 If "Temporary", please indicate begin and end dates available: _____

Are you currently on "lay-off" status and subject to recall?..... Yes No

Can you travel if the job requires it?..... Yes No

Education

High school: _____ Address: _____

Did you graduate? YES NO
 Diploma: _____

College/
Other: _____ Address: _____

Course of study: _____

Years completed: _____ Did you graduate? YES NO
 Degree: _____

College/
Other: _____ Address: _____

Course of study: _____

Years completed: _____ Did you graduate? YES NO
 Degree: _____

College/
Other: _____ Address: _____

Course of study: _____

Years completed: _____ Did you graduate? YES NO
 Degree: _____

Describe any specialized training, apprenticeships, skills, and extracurricular activities.

Military Service

Describe any job-related training received.

Employment Experience

Start with your present or last job. Include any job-related military service assignments and volunteer activities. You may exclude organizations which indicate race, color, religion, creed, sex, national origin, disability, age, genetic information, marital or veteran status, or any other legally protected status.

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job title: _____ Starting salary: \$ _____ Ending salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for leaving: _____

May we contact this supervisor for a reference? YES NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job title: _____ Starting salary: \$ _____ Ending salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for leaving: _____

May we contact this supervisor for a reference? YES NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job title: _____ Starting salary: \$ _____ Ending salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for leaving: _____

May we contact this supervisor for a reference? YES NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job title: _____ Starting salary: \$ _____ Ending salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for leaving: _____

May we contact this supervisor for a reference? YES NO

If you need additional space, please continue on a separate sheet of paper.

Professional, trade, business or civic activities and offices held

You may exclude membership which would reveal race, color, religion, creed, sex, national origin, disability, age, genetic information, marital or veteran status, or any other legally protected status.

Other Qualifications

Summarize special job-related skills and qualifications acquired from employment or other experience.

Specialized Skills		
<input type="checkbox"/> PC/Mac <input type="checkbox"/> Spreadsheet <input type="checkbox"/> Word processing Other office skills: _____ _____	Office/mobile/production equipment: _____ _____ _____	Heavy equipment: _____ _____ _____

State any additional information you feel may be helpful to us in considering your application.

References

Please list three professional references.

Full name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

DO NOT ANSWER THIS QUESTION UNLESS YOU HAVE BEEN INFORMED ABOUT THE REQUIREMENTS OF THE JOB FOR WHICH YOU ARE APPLYING.

Are you capable of performing in a reasonable manner, with or without a reasonable accommodation, the activities involved in the job or occupation for which you have applied? A review of the activities involved in such a job or occupation have been given. Yes No

Applicant's Statement

I certify that my answers given herein are true and complete.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge the Employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the Employer.

Signature of applicant: _____ Date: _____